



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# RARITAN BAY AREA YMCA Child Watch Parent Handbook

357 New Brunswick Avenue  
Perth Amboy, NJ 08861  
732.442.3632  
[www.rbaymca.org](http://www.rbaymca.org)



## GENERAL INFORMATION

Child Watch is a service provided for our facility Members. Our caring team provide age appropriate activities, arts & crafts, storytelling, and physical games in a safe and fun environment, while the parent/guardian workout at the Y. **Child Watch is for children ages 3mths-9 years of age.**

## CHILD WATCH FEE

Parent/Guardians in all Membership categories (Family, Single Parent, Adult and Senior) must pay a FEE per visit. The fee is **\$1.00 per child/visit**.

## SIGN IN AND OUT PROCEDURES



In order to sign your child into Child Watch you must first scan your membership card and your child's card at the Welcome Center.



Members must pay a fee of \$1.00 per child.



Parents must sign in and note the area of facility along with their cell phone number. No one under the age of 18 is allowed to drop off or pick-up the child.



PLEASE NOTE: The same parent/guardian who signed a child in, must also sign the child out.



Child Watch may be held outside, please dress your child accordingly.

**Our Staff works hard to ensure that disruptions to your workouts are kept to a minimum and will only contact you if your child needs your care.**

**YOUR PROMPT RESPONSE IS APPRECIATED**

### **TIME LIMIT**

Child Watch is limited to **two hours** per child. The team will establish a waiting list based on first come, first served. The team will strictly enforce the **2-hours** maximum time limit in order to turnover the waiting list. Our goal is to provide a positive experience for your child in a safe environment. Please follow these time limits when planning your child's visit to Child Watch.

If your child has been present for longer than the allotted time you will be **charged \$1.00 per minute per child.**

AM: 15 children capacity

PM: 20 children capacity

When Child Watch is to it's capacity a waiting list will be established.

### **CHILD WATCH HOURS OF OPERATION**

Monday-Friday	9:00am-1:00pm 4:30pm-8:30pm
Saturday	9:00am-3:00pm
Sunday	10:00am-2:00pm

### **CHILD WATCH POLICIES**

The actual time your child spends in Child Watch will depend on his/her readiness to be separated from you. After you leave, if your child is unable to settle in after 5 minutes a team member will contact you. If your child is unable to settle a second time, we welcome you to try again a different day. We **ENCOURAGE** parents to spend no more than 5 minutes in Child Watch helping his/her child to adjust. Parents are required to provide your child their necessities during their stay, also label all items with your child's name.

### **CHILD WATCH POLICIES CONT.**

The team will utilize age-appropriate and progressive behavioral methods, including redirection and positive reinforcement. If these techniques are not successful we will contact you immediately. Repeated behaviors that may cause injury to the child or others may result in suspension. Violation of Child Watch Policies may result in suspension of privileges.

### **HEALTH AND SAFETY**

The team will observe your child for any symptoms of illness or communicable disease, and parents will be asked to verify the child is healthy enough to be in care with other children. All children must have the proper immunization shots prior to the use of Child Watch.

Please make the team aware of any allergies your child may have.

Do not bring a child who has had within the last 24 hours or currently has a fever, rash, drainage from the eyes, vomiting, or diarrhea to Child Watch. If your child exhibits any of these symptoms while in our care, we will contact you immediately and ask you to remove the child from Child Watch. Please notify us if your child contracts a communicable disease after spending time in Child Watch Program.

### **The Y takes prevention of child abuse very seriously**

The Y is committed to taking proactive steps to protect children and is proud to offer support and provide resources to bring awareness to parents, caregivers, and the community. The Y's Child Protection Plan outlines policies with the four elements of screening and hiring, training, supervision, and feedback systems. The Y sees protecting children as a partnership with the family. We are committed to an open dialogue and we expect all parties to be vigilant in protecting children. Please ask to see the Y's Child Protection Plan, which is located in the Welcome Center.

**Please direct any concerns or questions regarding Child Watch to the Child Watch Team or Marivel Ramirez, Program Director.**

